

Report Number: QIP-ASR134074

Audit Date : 18 Jan., 2013
Expiry Date : 17 Jan., 2014

This report is issued by Focus Technology Co., Ltd. (Made-in-China.com) and the supervising inspectorate (SGS-CSTC Standards Technical Services Co., Ltd.) to confirm that:

Company Name : Jiangyin Unitec International Co., Ltd.
 江阴优易特国际贸易有限公司
Showroom : <http://jyunitec.en.made-in-china.com/>
Address : Rm705, No. 218 Changjiang Rd., Jiangyin, Jiangsu, China.
Product : Building Machine, Laminating Machine, Documents Finishing Machine, Paper Cutter, Creasing Machine.

has been on site audited for the Following Scope of Activity

1. General Information
2. Foreign Trade Capacity
3. Photos



General Comments:

Jiangyin Unitec International Co., Ltd. is a foreign trader with 7 employees; it was established in 2010, located in Rm705, No. 218 Changjiang Rd., Jiangyin, Jiangsu. The offices occupy an area of more than 218 square meters; company has successful foreign trading experience in Europe, North America, South America, Southeast Asia, Mideast Africa and Australia.



Sign for and on behalf of
 SGS-CSTC Standards Technical Services Co., Ltd.

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SUPPLIER ASSESSMENT REPORT

Audited Company	Jiangyin Unitec International Co., Ltd. 江阴优易特国际贸易有限公司
Audited Site:	Rm705, No. 218 Changjiang Rd., Jiangyin, Jiangsu, China.

Consigner of Assessment	Made-in-China.com		
Audit Type	<input type="checkbox"/> Initial Audit <input checked="" type="checkbox"/> Re-audit		
Valid Date	From 18 Jan., 2013 to 17 Jan., 2014	Verify Report	www.sgs.com
Auditor	Harvest Wu	Reviewed by	Roger Wang

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Part A: General Information

Section 1: Company Overview

1.1 Legal Validity			
Does the company have a valid business license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Others	Registration Number	No: 320281000266042
Year of established	27 Jan., 2010	Valid Date	26 Jan., 2030
Registered address	410 Rooms, 1 Building, No555 Tongjiang North Rd., Lingangxincheng, Jiangyin, Jiangsu, China.		
Actual address	Room 705, No.208 Changjiang Rd., Jiangyin, Jiangsu, China.		
Is the annual review done by local authority (Industrial & Commercial Bureau)?	The business license was reviewed in year 2012.		
Registered capital	RMB 500,000		
Name of legal representative	Ms. Zhenmin Gu		
Business scope	Special item: none Normal item: All kinds of product and technology Import and export business, (except the forbidden project by government) Sales of textiles, clothing, knitwear, ceramic products, arts and crafts, mechanical equipment, metal products, rubber products, plastic products, stationery, building materials, instruments, leather products(above project contains no national law, administrative regulations prohibit, restricted category, involving special approval, need approval to operate)		
1.2 Basic Information			
Contact person	Mr. Dong	Email	david@unitec.cn
Phone number	0086-510-80628131	Fax number	0086-510-80628132
URL/Web address	www.unitec.cn		
Company type	<input type="checkbox"/> Manufacturer <input checked="" type="checkbox"/> Trading Company <input type="checkbox"/> Combined <input type="checkbox"/> Group Corporation		
Type of ownership	<input checked="" type="checkbox"/> Limited Company <input type="checkbox"/> Public Company <input type="checkbox"/> Foreign joint venture <input type="checkbox"/> State-Owned <input type="checkbox"/> Private Owner <input type="checkbox"/> Wholly foreign-owned enterprises		
Subsidiary company	No		
Products manufactured / sold scope	Building Machine, Laminating Machine, Documents Finishing Machine, Paper Cutter, Creasing Machine.		
1.3 Company Building Information			
According to:			
<input type="checkbox"/> Land certificate <input type="checkbox"/> Real estate certificate <input checked="" type="checkbox"/> Lease agreement <input type="checkbox"/> Observation Estimated on site			
The plant area 218.33 square meters			
The land occupies _____ square meters.			
The offices occupy 218.33 square meters.			
The workshops occupy _____ square meters.			

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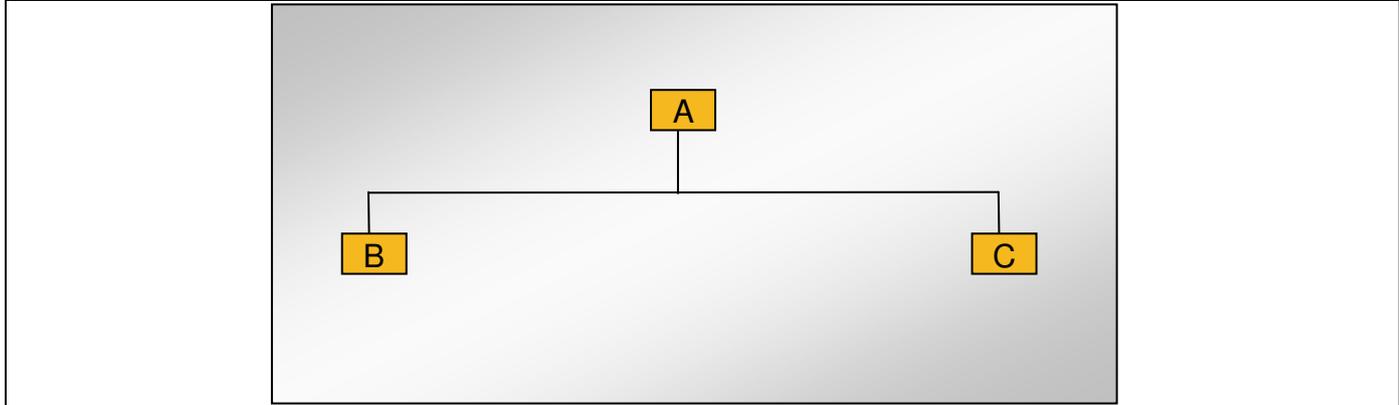
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Section 2: Human Resources

2.1 Company Chart



2.2 Explanation of Code and Employee Details

Code	Department	Number of employees
A	General manager	1
B	Financial Dept.	2
C	Sales Dept.	4
Number in total:		7

2.3 Key Staff

Title	Full name	Education	Working experience for this trade / total experience
General manager	Mr. Fei	N/A	Over 10 years / Over 10 years

Remark: Above information of key staff was based on interview with company representative.

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Part B: Foreign Trade Capacity

Section 1: Export Overall Situation

1.1 Export Overall Situation	
Does the company have a valid Import and Export license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The import and export enterprise code.	No: 3200550252800
The number of foreign trading staff with relevant trading experience.	<input type="checkbox"/> within 1 year staff <input checked="" type="checkbox"/> 1-5 years 2 staffs <input checked="" type="checkbox"/> 6-10 years 1 staff <input checked="" type="checkbox"/> over 10 years 1 staff Total 4 staffs
The language freely used by foreign trade staff	<input checked="" type="checkbox"/> English <input type="checkbox"/> others
Annual revenue of previous year	The company didn't provide relevant detail to review due to commercial secrets.
Annual export revenue of previous year	The company didn't provide relevant detail to review due to commercial secrets.
Estimated export revenue for this year.	The company didn't provide relevant detail to review due to commercial secrets.
Overseas agent	No overseas agent
Nearest port	Shanghai port
Acceptable quotation terms	<input checked="" type="checkbox"/> FOB <input checked="" type="checkbox"/> CIF <input checked="" type="checkbox"/> CFR
Acceptable payment terms	<input checked="" type="checkbox"/> LC <input checked="" type="checkbox"/> T/T <input type="checkbox"/> D/P <input type="checkbox"/> PayPal <input type="checkbox"/> Western Union <input type="checkbox"/> Small-amount payment
Average lead time	<input type="checkbox"/> within 15 workday <input checked="" type="checkbox"/> one month <input type="checkbox"/> 2-3 months <input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time

Section 2: Export Business Capacity

2.1 Market Distribution (please list top three areas)		
Market	Main Product	Main client
<input checked="" type="checkbox"/> North America	Building Machine, Laminating Machine, Documents Finishing Machine, Paper Cutter, Creasing Machine.	N/A
<input checked="" type="checkbox"/> South America	Building Machine, Laminating Machine, Documents Finishing Machine, Paper Cutter, Creasing Machine.	N/A
<input checked="" type="checkbox"/> Europe	Building Machine, Laminating Machine, Documents Finishing Machine, Paper Cutter, Creasing Machine.	N/A
<input checked="" type="checkbox"/> Southeast Asia/ Mideast	Building Machine, Laminating Machine, Documents Finishing Machine, Paper Cutter, Creasing Machine.	N/A
<input checked="" type="checkbox"/> Africa	Building Machine, Laminating Machine, Documents Finishing Machine, Paper Cutter, Creasing Machine.	N/A
<input type="checkbox"/> East Asia (Japan/ South Korea)	N/A	N/A
<input type="checkbox"/> Domestic	N/A	N/A
<input checked="" type="checkbox"/> Others	Building Machine, Laminating Machine, Documents Finishing Machine, Paper Cutter, Creasing Machine.	N/A

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Section 3: Supplier Management

3.1 Supplier Management		
Item	Content	Observations /Comments
1	Does the company establish and implement an effective suppliers' assessment procedure?	<input type="checkbox"/> Have the written procedures and followed records <input type="checkbox"/> Have the written procedures but no records <input type="checkbox"/> Have relevant records without written procedure <input checked="" type="checkbox"/> No written procedures or followed records Remark: Designated long-term partners.
2	Does the company have an updated list of approved suppliers?	<input type="checkbox"/> The approved suppliers list was updated in _____ <input type="checkbox"/> Have the written suppliers without approved signature or date. <input type="checkbox"/> Provided some suppliers names <input checked="" type="checkbox"/> No approved suppliers list

Section 4: After-sales Service Capacity

4.1 After-sales Service Capacity		
Item	Content	Observations /Comments
1	Is there a procedure to conduct random product inspection after final packaging in place?	<input type="checkbox"/> Have clear standards and written inspection records <input type="checkbox"/> No written standards but had inspection reports <input type="checkbox"/> Have the procedures but no inspection records <input checked="" type="checkbox"/> It's not necessary to carry out the inspection
2	Is there a clear procedure for handling customer complaints?	<input type="checkbox"/> Has the clear procedure and followed records <input type="checkbox"/> Has the procedure but no written records. <input checked="" type="checkbox"/> No written procedures or records. Remark: all inspection would be finished before packing expect special request from customers.
3	Can the finished/packaged product be traced by lot identification to the appropriate raw materials test reports?	<input type="checkbox"/> Have the procedures to trace the raw materials. <input type="checkbox"/> Can trace main materials <input checked="" type="checkbox"/> Can trace production date. <input type="checkbox"/> Can't trace products
4	Are corrective & preventive actions mechanism established and implemented effectively (including the suppliers/ sub-contractors control, incoming inspection, process control, final inspection and customer complaint)?	<input type="checkbox"/> Has the clear procedure and followed records <input type="checkbox"/> Has the procedure but no written records. <input checked="" type="checkbox"/> No written procedures or records.

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Part J: Photos

Section 1: Photos of Documents

1.1 Photos of Documents

Description: Business License



Description: Lease Agreement



Description: Export License



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Section 2: Photos of Company

2.1 Photos of Company and Product Sample

Description: Company Gate



Description: Office



Description: Meeting Room



Description: Sample



Description: Sample



Description: Sample



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